

Guidelines for Greeters

1. We need a pair of greeters at each doorway.
2. As you greet people coming in, smile, offer them to take a worship aid.
3. For emergencies, a phone is in the confessional, dial 9 for an outside line. In the Hall there is one located in the Gathering Area on the wall. There is also one in the kitchen.
4. If you are asked a question you can't answer direct the person to the overseer.
5. Let handicapped people know that if they sit in the front row communion will be brought to them. If they prefer to sit in the back, let the Mass overseer know who and where they are so communion may be brought to them at their seat. This applies to both the Hall and the church. For wheelchairs we need to remove a chair or two from the end of a row. Let an usher know to do this. In the church, wheelchairs are usually behind the last pew. Or if the person wishes, they can sit in the front pew and have the chair moved to the rear of the church. The only time we place them in the aisle is at the Mass of Anointing of the Sick.